

## Owner Background Instructions

All parties planning to apply for a Medical Cannabis Production Establishment Licenses are encouraged to start the background check process now.

Criminal background checks are required for each individual who has a financial or voting interest of 2% or greater in the cannabis production facility. The fee is \$51.50 per person. Submit payment to UDAF by check or credit card payment over the telephone (801) 982-2200.

When Payment is made email [Cannabischeck@utah.gov](mailto:Cannabischeck@utah.gov) with the Subject: YourLastName\_Company\_DateOfPayment. Once Payment is received, UDAF will email out a Livescan background check form and instructions. All owners and directors must complete and pass the background check before an application is considered complete.