

Utah Department of Agriculture & Food 4315 South 2700 West TSOB South Bldg, Floor 2 Taylorsville, UT 84129-2128	MEDICAL CANNABIS CULTIVATION 2023 RENEWAL APPLICATION CHECKLIST	Website: www.ag.utah.gov Phone: 801-982-2200 Email: cannabis@utah.gov
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The 2023 renewal document must be submitted to the Utah Department of Agriculture and Food by 14 November 2022. The document submitted to the Department will be considered the notice of intent to renew specified in R68-27-15. A UDAF Establishment Approval Board Meeting will be held in mid-December to officially approve or request changes to the business plans submitted.

To renew a cultivation license, an approved Medical Cannabis Cultivation Facility must submit the \$100,000 annual licensing fee by 31 December 2022.

If the licensing fee and intent to renew are not submitted by 31 December 2022 the licensee shall not continue to operate.

The Renewal Application submitted by a Cannabis Cultivation Facility and approved by the Establishment Board will be considered the business's operating plan starting January 1, 2023. UDAF Inspectors will use the approved operating plan for regulatory purposes. Ensure all information is complete, current, and accurate.

The information provided by the applicant for a Medical Cannabis Cultivation Establishment must fit within the following Guidelines:

- A. Maximum 50 pages
- B. Information provided must be clear and concise; do not repeat information
- C. Ensure each section speaks to the requested information; and are in the same order listed in the application
- D. All approved Operational Change Requests from 2022 must be reflected in submitted Operating Plan
- E. Everything in the application is contained in a single PDF document

MEDICAL CANNABIS CULTIVATION ESTABLISHMENT APPLICATION	Medical Cannabis Program Application Date : _____ <small>(office use only)</small>
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A cannabis cultivation license allows the licensee to propagate, cultivate, harvest, trim, dry, cure, and package cannabis for wholesale or transfer to a cannabis production facility. The licensed facility may produce and sell cannabis plants, seeds, and plant tissue culture to other licensed Utah cannabis cultivation facilities.

Prior to approving an application, the department may contact any applicant and request additional supporting documentation or information. The department may conduct face-to-face interviews with an applicant if needed.

The department shall inspect the premises to determine if the applicant complies with state laws, administrative rules, and best practice standards.

Contact Information

1. Ownership Entity:

Entity Type: Individual Partnership Corporation Limited Liability Company

2. DBA: (assumed name of business) _____

3. Cultivation Facility Address: _____
 STREET CITY STATE ZIP
4. 2nd Cultivation Facility Address: _____
 STREET CITY STATE ZIP
5. Mailing Address (IF DIFFERENT FROM ABOVE):

 STREET CITY STATE ZIP
6. Business Phone: _____ Fax: _____ Other/office: _____
7. Contact Person: _____ Phone number: _____ Email: _____
8. Contact Person for Inspections: _____ Phone number: _____
 Email: _____
9. Contact Person for Sampling / Results: _____ Phone number: _____
 Email: _____
10. Manager: _____ Phone number: _____ Email: _____
11. Other industrial hemp and/or medical cannabis licenses currently or previously held by applicant/entity/principals: _____

12. Ownership Information

4-41a-201(2)(b)(ii)

The name and address of any individual who has:
 (A) for a publicly traded company, a financial or voting interest of 2% or greater in the proposed cannabis production establishment;
 (B) for a privately held company, a financial or voting interest in the proposed cannabis production establishment; or
 (C) the power to direct or cause the management or control of a proposed cannabis production establishment;

List all Owners and their positions in the Company:

Legal Name	Address	Role in the Company's Finances and Decisions	Listed on initial Application (Yes / No)

Cultivation Facility Information

13. Monthly production estimations for the next year. This should include an outline of grow cycles and monthly biomass estimates after drying and curing.
14. List total indoor square footage; grow square footage and outdoor acreage for each cultivation location.

15. If the cannabis grow is still at a temporary facility please include the following:
- Temporary Grow Address.
 - Timeline to have a permanent facility procured, equipped, and operational.

Cultivation Establishment Property Information

16. Days open for business (projected): _____ Days / hours of operation: _____
17. Type of Grow: Indoor Outdoor Both
18. Submit for Company's Current Indoor Cannabis Cultivation Facility:
A Blueprint with:
- the square footage of the areas where cannabis is to be grown;
 - the total number of grow lights per room;
 - the square footage of the areas where cannabis is to be harvested;
 - the areas where cannabis is to be dried, trimmed, and cured;
 - the square footage of the areas where cannabis is to be packaged for wholesale;
 - the total square footage of the cultivation facility;
 - the square footage and location of areas to be used as storerooms;
 - the location of the toilet facilities and hand washing facilities;
 - the location of a break room and location of personal belonging lockers;
 - the location of the areas to be used for loading and unloading of cannabis products for transportation; and
 - the location of all cameras and external lights.
19. Submit for outdoor cannabis cultivation a detailed aerial photograph image with:
- area of separate grow area;
 - note the area where cannabis is to be propagated;
 - the area where cannabis is to be grown;
 - the area where cannabis will be dried, trimmed, and cured (if applicable);
 - the placement of outdoor cameras; and
 - the placement of all external lights.

Operating Plan (Confidential)

- List of all FERTILIZER(S) used by the cultivation facility and an overview of application rates for each state of the grow cycle.
- List all Pesticide(s) used by the cultivation facility and an overview of application rates.
- Outline the timeline and procedure for the facility to *Harvest, Dry, Trim, and Cure* each Harvest Lot.
- Provide all written emergency procedures for Fire, Chemical Spills, and other Emergencies. *This information plus the Material Safety Data Sheet (MSDS) must be easily accessed by all employees.*
- Submit the cannabis cultivation facility's most up-to-date security plan. Security plans shall include:
 - description of security alarm system;
 - person(s) notified of potential security breaches and alerts;
 - Storage Device location / local or cloud device;
 - Procedures to provide UDAF inspectors immediate access to current and archived video footage when requested.

Ensure the facility is still meeting all security requirements in Utah Administrative Rule R68-27-6.

25. Provide the proposed medical cannabis cultivation facility's storage protocols, both short and long-term, to ensure all cannabis is stored in a manner that is sanitary and preserves the integrity of the cannabis in accordance to R68-27-11, Minimum Requirements for Storage and Handling of Cannabis.
26. Provide the medical cannabis cultivation facility's written plan and procedures to handle potential recalls and destruction of cannabis because of contamination in accordance to R68-27-11 Recall Protocol.
27. Detail the procedures the cannabis cultivation facility has employed to meet the transport and transfer requirements of Utah Code 4-41a-404 "Cannabis, cannabis product, or medical cannabis device transportation" and Utah Administrative Rule R68-27-9 Transportation.
28. Submit the procedures documenting how the cannabis cultivation facility will dispose of excess and medical cannabis waste in compliance with federal and state laws laid out in Utah Code 4-41a-405 and Rule R68-27-13 Cannabis Waste Disposal.

Compliance

29. Submit proof of a \$100,000 performance bond issued by a surety business.
30. Submit proof all scales used in the facility are certified, as outlined in Utah Administrative Rule 68-27-4 (8). Visit <https://ag.utah.gov/businesses/regulatory-services/weights-measures/> for more information.
31. Submit a current local business license or permit from the city / municipality.
32. Submit the names of all agents currently working at the company's cultivation facility. All agents listed must:
 - a) be in the process of applying for an agent card in the EVS; or
 - b) have an agent card and have an account in the EVS.
33. Attach all approved Change Requests to the application.

Licensee understands the current statute and rules are subject to change. Licensees agree as a condition of licensing that they have read and will abide by the provisions of Utah Code 4-41a and all rules promulgated there under all directives of the Utah Department of Agriculture and Food. The licensee also understands that failure to adhere to or maintain the qualifications of their license may result in suspension or revocation of the license and / or forfeiture of the performance bond, or any other remedies allowed by law.

Licensee agrees to immediately notify the department of any change in ownership or financial interest of the facility; the facility's name, change in location, change in equipment, remodeling, expansion, reduction or physical non-cosmetic alteration of the facility, change in written operating procedures, or change in any information submitted in this application in accordance with Utah Administrative Rule 68-27-13.

The undersigned acknowledges that representatives of the Utah Department of Agriculture and Food may inspect the records and facility of a cannabis production establishment at any time during business hours to determine and ensure the cannabis production establishment is in compliance with the law. Failure to provide the department or the department's authorized agent's immediate access to records and facilities during business hours in accordance with this section may result in a civil monetary penalty; license or registration suspension or revocation; or an immediate cessation of operations under a cease and desist order issued by the department.

Disclaimer

The Licensee acknowledges and understands that cultivating, possessing, using, distributing and / or selling marijuana is prohibited by federal law, notwithstanding Utah law or any authorizations in the Agent or this Registration to the contrary.

Nothing in this Application is intended to provide any guidance or assistance in violating or complying with existing federal laws regulating marijuana cultivation, distribution, or use. Similarly, compliance with state law or the terms of this registration, or possession of the registration card does not confer immunity from enforcement of federal law or federal enforcement practices. Further, nothing in this application or the registration card shall be construed as advice with regards to compliance with applicable federal, state, or local tax laws or any regulatory consequences of engaging in any business in this industry.

The undersigned acknowledges that he/she has read and understands the statements herein and the execution thereof is done voluntarily and by the authorization of the applicant entity.

The undersigned hereby makes application to the Utah Department of Agriculture and Food and certifies that the information contained herein and attached here is true and correct.

Applicant/Owner of business

Title/Position

Applicant Signature

Date